

**SCIOTA TOWNSHIP
BOARD MEETING
September 14, 2026**

DRAFT

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Supervisor Matthews, @ 7:10 p.m.

BOARD MEMBERS PRESENT: Supervisor Matthews, Clerk Parker-Wing, Treasurer Palmer, Trustee Vondrasek, Trustee Reed

GUESTS PRESENT: Shari Kast and 7 others

AGENDA APPROVAL: On a motion by Palmer, seconded by Parker-Wing—Motion approved by all. The Board approved the August 2026 agenda as written.

MEETING MINUTE APPROVAL: On a motion by Palmer, seconded by Vondrasek. The Board approved August 10, 2026, meeting minutes with changes to New Business item. *Currently written as:* “An application was submitted to the Shiawassee County Community Development Office by Gerald and Mary Sayles” *Change to:* “An application was submitted to the Shiawassee County Community Development Office by Sandra and Arden DeZess”. Regarding an Old Business item, “*Clerk Follow-up From July 2026: RE: Proof of Past Board Practices*”, Supervisor Matthews objected to the wording used in the last few sentences.

TREASURER REPORT APPROVAL: On a motion by Vondrasek, seconded by Reed—Motion approved by all. The Board approved the Treasurer report and placed it on file. General Fund Balance \$181,080.45; Tax Fund Balance \$110,279.92; CD Fund Balance \$34,795.17

BILL PAYMENT APPROVAL: On a motion by Palmer, seconded by Parker-Wing—Motion approved by all. All payroll and expenses were approved as written. Payroll Expenses = \$5,541.81 and Accounts Payable expenses = \$64,212.02. Checks used: #11747 - #11764.

PUBLIC COMMENT—1st: Traci Buxton asked the clerk for a copy of Board of Review payments for February and March 2026 to review payment accuracy.

COUNTY & PUBLIC OFFICIAL REPORTS:

- **District 6 Shiawassee County Commissioner: Cindy Garber** says the County audit went very well, thanks to their finance director. The County follows a calendar-year budget and has begun preparing next year’s budget. Revenue rose about 4%, which is below inflation, but should support a 2% cost-of-living adjustment for employees. The long-term retirement strategy is beginning to show results as MERS retirement payments for grandfathered employees are beginning to ease. The E911 department is in good financial condition, especially since the \$0.35 rate increase was approved this last election. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) sent letters to affected residents concerning gravel washing on Colby Lake Road, and Shiawassee County joined the review process. The EGLE department must complete environmental studies prior to moving forward with approvals because the area contains approximately thirteen wetlands and three or four ponds. If a washing plant is permitted, the operator may later pursue a cement facility. The key question is whether future development could be stopped and whether any existing approvals would allow it to proceed further. Before officials move forward, every requirement must be met because withdrawing 900 gallons of water each day could affect nearby homes, wells, wetlands, and other water resources.

TAX ASSESSOR: None

BOARD REPORTS: *Supervisor Matthews* asked the clerk about a retirement death benefit payout for Scarlett Doyle. *Clerk Parker-Wing* says she’s been working on all things’ election oriented. *Treasurer Palmer* says tax payments have been coming in. *Trustees Vondrasek and Reed* had no news to share.

OLD BUSINESS:

- **The Weekly/Draft Meeting Minute Monthly Submissions:** Will revisit in December 2026. (In Process)
- **Cemetery Management and Plot Sales Reassignment:** (Carolyn Johnston archival—In Process)

NEW BUSINESS:

- **On a motion by Matthews, seconded by Vondrasek**—Motion approved by all. All Board members approved/signed a land division request for Parent Parcel #009-05-100-002, dated May 8, 2026, which was recommended for approval by the Sciota Township Planning Commission. An application was submitted to the Shiawassee County Community Development Office (Zoning) by Sharri Kast, of 4901 S. Meridian Rd, Ovid MI, requesting that an irregular split of a barn and driveway be parted from the 46.5-acre parent parcel to be combined with Clinton County parcel #120-036-400-005-00.

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- **On a motion by Palmer, seconded by Matthews**—Motion approved by all. The Board authorized the Clerk to purchase up to \$500 for an election surveillance camera. *Discussion:* Clerk Parker-Wing reported that the current election camera was approximately four years old, has experienced intermittent recording issues, and can no longer synchronize with Reolink’s cloud service due to outdated firmware. Parker-Wing researched the current camera recording issues at Reolink.com, and C.S. for technical assistance. The replacement surveillance camera will be a grant-eligible purchase. A roll-call vote was taken.
Aye: Parker-Wing, Reed, Vondrasek, Palmer, Matthews. **Nay:** None. **Absent:** None
- **MTTP Grant Award:** The Board previously reviewed camera system cost estimates and considered using the \$2,250 grant award toward a township hall system. However, the Board voted down the proposed surveillance system, and the Supervisor deemed the proposal closed. Some members had questions concerning resolution, zoom, installation, system requirements, and whether the proposed equipment met the township’s needs; others expressed frustration that the earlier proposal had not moved forward and pointed out that the grant award should be used before it expires.

PUBLIC COMMENT—2nd: None

ADJOURNMENT: On a motion by Vondrasek, seconded by Reed—Motion approved by all. A motion to adjourn the meeting was approved at 8:26 p.m.

Submitted by: Jamie Parker-Wing, Sciota Township Clerk

APPROVED MEETING MINUTES CAN BE VIEWED ON OUR WEBSITE AT <https://sciotatownship.net/meeting-minutes/>