

The March 13, 2023, meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:00 pm at the Sciota Township Hall. The Pledge of Allegiance was given by all. The members present were Supervisor Matthews, Clerk Parker-Wing, Treasurer Palmer, Trustee Reed, and Trustee Vondrasek. The guests present were Nancy Koerner, Charlene Austin, Cindy Garber, Diane Baclawski, and Lisa Harmon.

MINUTES:

On a motion by Reed, and seconded by Parker-Wing, the minutes of the February 13, 2023, meeting minutes were approved as written.

TREASURER’S REPORT: Parker-Wing moved to accept the treasurer’s report and place it on file, seconded by Vondrasek. The checking account balances were: General Fund \$141,974.01; Tax Fund \$232,108.17; Money Market \$33,999.59; and ARPA Funds \$69,949.24.

PUBLIC COMMENTS: None

COUNTY OFFICIALS REPORT: Cindy Garber says the county clerk and treasurer will be moving to the Griffin building beginning March 2023 for approximately 6 months due to courthouse renovations.

LSW AND EMERGENCY SERVICES REPORT: None

TOWNSHIP ASSESSOR: None

BOARD REPORTS: Supervisor Matthews had no news to share. Clerk Parker-Wing had no new news to share. Treasurer Palmer says she’s closing the books for the fiscal year 2022-23. Trustee Reed and Vondrasek had no news to share.

OLD BUSINESS:

- **ARPA well.** Well details are being handled by the LSW emergency services management.
- **AV ballot/application processing** for the Clerk’s office.

NEW BUSINESS:

- **MTPP grant.** It was decided not to submit the grant application.
- **The election commission meeting and public accuracy test of voting machine** will be held on 4/10/23, after the board meeting.
- **2023-24 Road Projects.** Four road projects, totaling \$214,390, were approved on a motion by Matthews, seconded by Reed—Motion approved by all. A roll call vote was taken: **YES:** Palmer, Vondrasek, Reed, Parker-Wing, Matthews. **NO:** None.

Fiscal year 2023-24 projects are as follows:

- 1) #489.012.23022, Baldwin Rd., from Hibbard to Bennington; gravel \$14,850
- 2) #459.012.230312 Shaftsbury Rd., from Bennington to Hibbard; scratch course, chipseal, fog seal \$103,900
- 3) #497.012.230412 Woodbury Rd., from Laingsburg Village Limit to Sciota Twp line; chip seal, fog seal \$76,200
- 4) #497.012.230112 Mineral Well Brine; dust control \$19,440

- **2023-24 business transactions.** On a motion by Reed, seconded by Vondrasek—Motion approved by all. Changes were approved for new year business transactions.
- **2022-23 budget adjustment.** On a motion by Vondrasek seconded by Matthews—Motion approved by all. The following budget adjustment was approved.

NEW BUSINESS - BUDGET ADJUST
3/10/23

JOURNAL ENTRY
JE: 0000000099

Post Date: 03/1:
Entry Date: 03/1
Description: BUDGET AMENDMENT QTR4 2022-23

Entered By: JWING
Journal: GJ

GL #	Description	DR	CR
101-265-930	HALL - MAINTENANCE, BLDG & GROUNDS	0.00	1,533.00
101-172-955	ADMIN - MEETINGS	212.00	0.00
101-262-727	ELECT - FORMS & SUPPLIES	732.00	0.00
101-265-921	HALL - ELECTRIC	9.00	0.00
101-265-922	HALL - HEATING GAS/LP	20.00	0.00
101-253-710	TREAS - MILEAGE	100.00	0.00
101-250-877	INS/BOND - RETIREMENT (TOWNSHIP PORTION)	460.00	0.00
Journal Total:		1,533.00	1,533.00

- **AV application/ballot processing.** On a motion by Vondrasek seconded by Matthews—Motion approved by all. A total of \$300 project pay was approved for \$3 per ballots sent; with an hourly rate for AV application processing. A roll call vote was taken: **YES:** Palmer, Vondrasek, Reed, Parker-Wing, Matthews. **NO:** None.

2nd PUBLIC COMMENT: None

APPROVAL TO PAY BILLS: Palmer moved to pay bills, and Reed seconded—Motion approved by all.

CHECK REGISTER			
Pay Period End Date: 03/12/2023			
Bank	Check Number	Name	Amount
GEN	10902	CONSUMER'S ENERGY	77.14
GEN	10903	DOL-JAC ENTERPRISES INC	563.22
GEN	10904	T-MOBILE	31.15
GEN	10905	THE ARGUS PRESS	25.50
GEN	10906	WHITE, TRACI	160.00
GEN	10907	DIANE DOWLER	933.33
GEN	10908	VOID	0.00
GEN	10909	CARLA DILDAY	60.00
GEN	10910	FLOYD KOERNER III	66.00
GEN	10911	LISA R. HARMON	170.00
GEN	10912	JAMIE PARKER-WING	1,000.24
GEN	10913	TRACI WHITE	66.00
GEN	10914	LUCY MATTHEWS	165.00
GEN	10915	PHILLIP MATTHEWS	868.73
GEN	10916	LISA DOYLE	165.00
GEN	10917	KIMBERLY PALMER	1,013.92
GEN	10918	MIKE REED	165.00
GEN	10919	VAUGHN VONDRASEK	165.00
GEN	10920	CLYDE CASLER	60.00
GEN	10921	JOHN HANCOCK FINANCIAL SERVICES	697.45
TOTAL			\$6,452.68

ADJOURNMENT: Vondrasek moved to adjourn the meeting, Parker-Wing seconded the motion—Motion approved by all. The meeting was adjourned at 7:52 pm.

Submitted by; Jamie Parker-Wing, Clerk