

Sciota Township Board Meeting –January 9, 2023

The January 9, 2023, meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:01 pm at the Sciota Township Hall. The Pledge of Allegiance was given by all. The members present were Supervisor Matthews, Clerk Parker-Wing, Treasurer Palmer, Trustee Reed and Trustee Vondrasek. The guests present were Diane Dowler, Mike Dowler, Floyd Koerner, Nancy Koerner, Dennis Hill, Charlene Austin, Lucy Matthews, Ken Wing, Carla Dilday, and Clyde Casler.

MINUTES:

On a motion by Parker-Wing, and seconded by Reed, the minutes of the December 12, 2022, meeting were approved with corrections. (Kim Palmer’s board report of “\$1,900 cost for BS&A program fees” should be \$1,600).

TREASURER’S REPORT: Trustee Reed moved to accept the treasurer’s report and place it on file, seconded by Palmer. The checking account balances were: General Fund \$33,736.44; Tax Fund \$349,511.66; Money Market \$33,982.29; and ARPA Funds \$69,915.33.

PUBLIC COMMENTS: None

COUNTY COMMISSIONER REPORT: None

LSW AND EMERGENCY SERVICES REPORT Dennis Hill gave an update on E911 calls for December.

BOARD REPORTS: **Supervisor Matthews** attended the Looking Glass River meeting; it has taken approximately 1.5M to clean out approximately 36 miles of river over a number of years. Matthews distributed the County’s ‘road wish list’ of projects for 2023. **Clerk Parker-Wing** has been working on budget income/expense budget reporting for the January 2023 budget workshop. **Treasurer Palmer** discussed an accounting issue with BS&A financial software which resulted in funds being sent to the County later than usual. **Trustee Reed and Vondrasek** had no new reports.

OLD BUSINESS:

- **ARPA well.** On a motion by Matthews and seconded by Palmer—motion approved by all. The board will undergo cost discovery associated with drilling an 8” well, with electrical hookups (complete). The clerk will acquire a write-up for the quote from Dennis Hall and place an advertisement in the newspaper February 2023.

NEW BUSINESS:

- On a motion by Matthews and seconded by Reed—Motion approved by all. Clyde Casler, Carla Dilday, and Traci White were appointed as members of the Sciota Township Board of Review, with Floyd Koerner III as alternate, beginning January 2023. Swear-ins occurred after the board meeting.
- On a motion by Palmer, seconded by Parker-Wing—Motion approved by all. A budget amendment was passed. See ****Attachment #1****
- The Board of Review committee members, Carla Dilday, Clyde Casler, Traci White, alternate Floyd Koerner III, and Supervisor Matthews will attend the MTA Board of Review training session, date TBD in February, in an online training session at the township hall.
- **Hall furnishings:**
 - Supervisor Matthews will use discretionary funds to purchase new window drapery for the hall windows.

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- On a motion by Matthews, seconded by Reed—Motion approved by all. The township will spend up to \$200 on carpet cleaning by a professional service (clerk will contract). A roll call vote was taken: **YES vote**—Vondrasek, Reed, Palmer, Parker-Wing, Matthews. **NO vote**—None. **ABSENT**—None.
- o The township is offering 2-3 older, wooden, 8-foot tables, for free, to the public. Inquire with the clerk ASAP.

2nd PUBLIC COMMENT: None

APPROVAL TO PAY BILLS: Palmer moved to pay bills and Vondrasek seconded—Motion approved by all.

CHECK REGISTER

Pay Period End Date: 01/08/2023

Bank	Check Number	Name	Amount
GEN	10862	DIANE DOWLER	\$849.80
GEN	10863	LISA HARMON	\$137.85
GEN	10864	JAMIE PARKER-WING	\$1,161.04
GEN	10865	DIANE BACLAWSKI	\$79.20
GEN	10866	HOWARD PIERCE	\$60.09
GEN	10867	TRACI WHITE	\$52.95
GEN	10868	LUCY MATTHEWS	\$150.23
GEN	10869	PHILLIP MATTHEWS	\$831.37
GEN	10870	LISA DOYLE	\$150.23
GEN	10871	KIMBERLY PALMER	\$1,121.59
GEN	10872	MIKE REED	\$150.23
GEN	10873	VOID	\$0.00
GEN	10874	VAUGHN VONDRASEK	\$150.23
GEN	10875	T-MOBILE	\$31.15
GEN	10876	CONSUMER'S ENERGY	\$71.95
GEN	10877	SHIAWASSEE COUNTY ROAD COMMISSION	\$2,084.00
GEN	10878	SHIAWASSEE COUNTY EQUALIZATION	\$1,548.65
GEN	10879	JOHN HANCOCK FINANCIAL SERVICES	\$712.04
GEN	10880	ELECTION SOURCE	\$615.00
TOTAL			\$9,957.60

ADJOURNMENT: Parker-Wing moved to adjourn the meeting. Reed seconded the motion—Motion approved by all. The meeting was adjourned at 8:00 pm.

Submitted by; Jamie Parker-Wing, Clerk

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Attachment #1

2022-2023 - BUDGET AMENDMENT				
				APPROVED 1/9/2023
AMENDMENT - BUDGET INCOME				
CATEGORY	ACCOUNT	ITEM DESCRIPTION	CREDIT	DEBIT
ARPA CARRY FORWARD	101-000-391	ARPA Funds (Received July 2022)	\$93,475.00	
STATE REVENUE SHARING	101-000-391	Revenue (received May 2022)	\$27,831.35	
BALANCE			\$121,306.35	\$0.00
				\$0.00
AMENDMENT - BUDGET EXPENSE				
CATEGORY	ACCOUNT	ITEM DESCRIPTION	CREDIT	DEBIT
ADMINISTRATION	100-000-958	GEN FUND CARRYOVER (CENCUS Revenue)	\$27,831.00	
ADMINISTRATION	100-000-959	ARPA FUND CARRYOVER (2nd installment)	\$93,475.35	
BALANCE			\$121,306.35	\$0.00
CATEGORY	ACCOUNT	ITEM DESCRIPTION	CREDIT	DEBIT
ADMINISTRATION	101-000-959	ARPA FUND CARRYOVER		\$29,905.00
ADMINISTRATION	101-172-805	Professional Svcs - BS&A program and cloud	\$28,410.00	
ADMINISTRATION	101-172-851	Professional Svcs - Internet & IT Services	\$1,495.00	
BALANCE			\$29,905.00	\$29,905.00
NEW 2022-2023 NET WORTH				\$788,125.56
MOVED BY	KIM PALMER			
SECONDED BY	JAMIE PARKER-WING			
APPROVED BY ALL	YES			