

Sciota Township Board Meeting – October 11, 2021

The October 11, 2021, meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:00 p.m. at the Sciota Township Hall. The Pledge of Allegiance was given by all. Members present were Supervisor Matthews, Clerk Parker-Wing, Treasurer Palmer, Trustee Reed, and Trustee Vondrasek. Guests present were Floyd and Nancy Koerner, Diane Baclawski, Cindy Garber and one other individual who didn't sign the guest book.

MINUTES: On a motion by Vondrasek, seconded by Reed—Motion approved by all; it was moved to accept the September 13, 2021, meeting minutes as is, except for correction of a type-o that was noticed by the clerk.

TREASURER'S REPORT: On a motion by Parker-Wing, seconded by Reed—Motion approved by all; it was moved that the board approve the treasurer's report and place on file. General Fund \$127,192.21; Tax Fund \$77,444.50; Money Market \$33,950.03.

1st PUBLIC COMMENT. Floyd Koerner asked why brush cutting wasn't done on the east side of Shaftsburg Rd. Supervisor Matthews replied, the road commission ran out of "free" hours to complete the job.

COUNTY AND PUBLIC OFFICIALS:

- o Cindy Garber, 6th District: While attending a recent COVID-19 seminar, Cindy discovered the US department of treasury is expected to have funding guidelines completed by December 2021. The interim guidelines given from the federal government seem to conflict with the state government's guideline. She also attended a 911 funding conference. The commissioners passed a vote to give each assistant prosecutors a \$10,000 raise this year—Commissioner Garber voted NO on the motion.

ASSESSOR: None

BOARD REPORTS: **Supervisor Matthews** requested an additional bid from Schneider Fabrication, Inc. for the handicap ramp. The quote was less than the current bid, and when asked if they could build a 6 ft. ramp instead of 4 ft., the bid was only \$1,200 more. The supervisor agreed to bring a \$1,000 check to Schneider Fabrication on October 12. The balance for the handicap ramp will be due upon completion. Austin and Doyle roads were just re-graveled and he called the road commission concerning no yellow lines painted on the roads. **Clerk Parker-Wing** has been busy going through email. Trainings have been offered via zoom from the State of Michigan (SOM) and US Postal services (USPS). There are more election training modules to complete in the Michigan Bureau of Elections (MBOE)'s E-Learning website. **Treasurer Palmer** says tax payments have been dwindling. She's been working on updating information for the winter newsletter that will soon be due to the Shiawassee County Equalization office, and she set up a new bank account for ARPA funds. IT Right will be hosting our website and email through the end of this year, then the Shumaker Technology Group will take over the website hosting business from IT Right. Beginning January 2022, Shumaker Technology website hosting fee base rate will be \$500 per year. An additional \$250 per year will be required (for a total of \$750 per year) should the township continue to use Shumaker for website updates. Additionally, we can redesign our website for a separate fee of either \$1,500, \$2,000 or \$2,500, depending on the package we choose.

Trustee Reed purchased an outdoor camera to monitor the township parking lot. There are 3 monthly package prices for uploading camera pictures, either \$5, \$10 or \$15 depending on the package—the first month was free. **Trustee Vondrasek** investigated the cost of installation of windowpanes for the township hall. Hi-Quality Glass Inc. should have delivered/installed the windowpanes by now and he will check in on their progress.

OLD BUSINESS: None

NEW BUSINESS:

- o On a motion by Matthews, seconded by Vondrasek--the board appointed Mike Reed to oversee the parking lot web camera. It was requested he keep the Board apprised of parking lot issues each month and the Board will reimburse him for monthly maintenance fees of web camera uploads to a provider service (\$5, \$10, or a \$15 package) monthly.

2nd PUBLIC COMMENT: None

APPROVAL TO PAY BILLS: On a motion by Parker-Wing, seconded by Palmer—Motion approved by all. An approval to pay bills was passed.

PAYEES 9/13/2021 - 10/10/2021

Num	Description	Amount
10548	Diane Dowler	\$ 851.69
10549	Kimberly Palmer	\$ 1,024.41
10550	Lisa Doyle	\$ 165.00
10551	Phillip Matthews	\$ 811.89
10552	Lucille Matthews	\$ 150.23
10553	Jamie Parker-Wing	\$ 882.23
10554	Nancy Koerner	\$ 150.23
10555	Vaughn Vondrasek	\$ 210.23
10556	Diane Baclawski	\$ 110.57
10557	Traci Cannon	\$ 120.00
10558	David White	\$ 60.00
10559	Consumers Energy	\$ 61.58
10560	John Hancock Life Insurance Co.	\$ 656.78
10561	United States Treasury	\$ 388.38
10562	Shiawassee County Road Commission	\$ 14,973.22
10563	Mike Reed	\$ 150.23
10564	Twin Oaks Mowing & Snowplowing	\$ 517.00
	TOTAL	\$ 21,283.67

ADJOURNMENT: On a motion by Matthews, seconded by Vondrasek—Motion approved by all. The meeting was adjourned at 7:39 p.m.

Submitted by; Jamie Parker-Wing, Clerk