

Sciota Township Board Meeting – April 12, 2021

The April 12, 2021, meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:00 p.m. at the Sciota Township Hall. The Pledge of Allegiance was given by all. Members present were Supervisor Matthews, Clerk Parker-Wing, Treasurer Palmer, Trustee Reed and Trustee Vondrasek. Guests present were David White, Floyd Koerner, Nancy Koerner, Dan Izdebski, Cindy Garber, Mike Dowler, and Diane Dowler.

MINUTES: Reed moved to approve the March 8 minutes as written, seconded by Parker-Wing—motion approved by all.

TREASURER REPORT: No new reports from the treasurer. Parker-Wing made a motion to place treasurer's report on file, seconded by Reed—motion approved by all.

1st PUBLIC COMMENT: None

COMMISSIONER/COUNTY REPORTS: Cindy Garber says as of July 1, 2021, Covid 19 sick pay will end for county employees. This policy change is due to availability of vaccinations in the county and excessive call-ins.

LSW EMERGENCY REPORT: None

BOARD REPORTS: Supervisor Matthews spoke about the road projects for 2021 and the board decided to go forward with some new projects. The contracts will be signed May 2021. Clerk Parker-Wing is working on updating spreadsheets and sorting files. Treasurer Palmer stated tax roll have been completed and turned in to the County. Trustee Reed and Trustee Vondrasek had no new business.

OLD BUSINESS: None

NEW BUSINESS:

- On a motion by Parker-Wing, and seconded by Vondrasek, it was moved that Dian Dowler be hired as Sciota Township Assessor for the 2021 – 2025 fiscal years (April 1 – March 31) for \$11,200 per year. On a roll call vote, **YES vote:** Vondrasek, Reed, Palmer, Parker-Wing, Matthews. **NO vote:** None.
- Supervisor Matthews addressed the payment to Treasurer Palmer for BS&A training in March 2021. Matthews deemed the \$120 payment as an exception to the township policy due to his verbal approval of payment to the clerk in error. Future training payments will be paid as stipulated by our yearly transaction policy.
- On a motion by Vondrasek, and seconded by Palmer, the board approved the lawncare bid for Twin Oaks Mowing and Snowplowing. The bid was accepted for years 2021-2023 (April 1 – March 31). A roll call vote was taken. **YES vote:** Vondrasek, Reed, Palmer, Parker-Wing, Matthews. **NO vote:** None.
- On a motion by Reed seconded by Parker-Wing, Yearly Business Transaction Rates were approved. A roll call vote was taken. **YES vote:** Vondrasek, Palmer, Parker-Wing, Reed, Matthews. **NO vote:** None.
 - Approved 10% increase for Board of Review, Planning Commission, Trustees, and Deputy positions.
 - Approved 10% increase for election commission worker pay rates: chair \$16.50, poll workers \$15.40.
- On a motion by Parker-Wing and seconded by Palmer. A roll call vote was taken. **YES vote:** Palmer, Vondrasek, Reed, Parker-Wing, Matthews.
 - Approved meeting dates/times for 1st Monday and 2nd Monday of month at 7:00 pm
 - Library Contribution \$4,750
 - Magnet Contribution \$1,900
 - Treasurer not keeping dog license fees
 - Publications used - Meridian Weekly and Argus Press Company
 - Treasurer can use any bank in Michigan for township money
 - Set millage to support township budget at 1 mill, or fraction thereof
 - Mileage at \$.50 per mile

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2nd PUBLIC COMMENT: Dan Izdebski says gate on cemetery is helpful. Keeps unnecessary people from entering the cemetery.

BIILLS APPROVAL: Trustee Reed moved to pay bills, seconded by Vondrasek—Motion carried.

MINUTES PAYEE REPORT 3/8/2021 through 4/11/2021

DATE	NUM	DESCRIPTION	AMOUNT
3/12/2021	10430	Kimberly Palmer	\$120.00
3/12/2021	10431	Diane Baclawski	\$63.73
3/12/2021	10432	Traci Cannon	\$114.63
3/12/2021	10433	David White	\$54.63
3/28/2021	10434	*Void* printer error	\$0.00
3/29/2021	10435	Kimberly Palmer	\$52.99
3/28/2021	10436	Superior Business Solutions	\$103.11
3/28/2021	10437	*Void* printer error	\$0.00
3/29/2021	10438	Township of Sciota	\$2.50
3/29/2021	10439	John Hancock Life Insurance Co.	\$28.50
3/29/2021	10440	*Void* check error	\$0.00
3/29/2021	10441	*Void* check error	\$0.00
3/29/2021	10442	*Void* check error	\$0.00
4/6/2021	10443	Diane Dowler	\$813.76
4/6/2021	10444	Lisa Doyle	\$136.57
4/6/2021	10445	Kimberly Palmer	\$837.41
4/6/2021	10446	Phillip Matthews	\$811.59
4/6/2021	10447	Lucille Matthews	-\$136.57
4/6/2021	10448	Jamie Parker-Wing	\$837.41
4/6/2021	10449	Nancy Koerner	\$136.57
4/6/2021	10450	Vaughn Vondrasek	\$136.57
4/6/2021	10451	Mike Reed	\$136.57
4/6/2021	10452	The Argus Press	\$66.00
4/6/2021	10453	Consumers Energy	\$48.09
4/6/2021	10454	John Hancock Life Insurance Co.	\$861.52
4/6/2021	10455	The Weekly	\$168.00
4/6/2021	10456	United State Treasury	\$367.15
4/6/2021	10457	Carla Dilday	\$218.52
4/6/2021	10458	Clyde Casler	\$218.52
4/6/2021	10459	David White	\$218.52
TOTAL 3/8 - 4/11/2021			\$6,416.29

ADJOURNMENT: Parker-Wing moved to adjourn the meeting; Reed seconded the motion—Motion carried. The meeting was adjourned at 7:21 p.m.

Submitted by: Jamie Parker-Wing, clerk