

Sciota Township Board Meeting –December 9, 2019

The December 9, 2019 meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:05 pm at the Sciota Township Hall. The Pledge of Allegiance was given by all. Members present were Supervisor Matthews, Clerk Parker-Wing, Treasurer Doyle, Trustee Vondrasek and Trustee Reed. Guests present were Diane Baclawski, Floyd and Nancy Koerner, Mike and Diane Dowler and Cindy Garber.

The minutes of the November 10 meeting were approved as written, on a motion by Doyle, and seconded by Reed. Parker-Wing moved to accept the treasurer's report and place it on file, seconded by Matthews.

Public Comment: Diane Dowler requested a Board of Review meeting to be held as soon as possible to review two property tax records, no LSW Emergency services report.

County Commissioner Report: Cindy Garber says there is an upcoming budget hearing. A Shiawassee County 'Conklin' Solar farm permit is generating upwards of \$100,000 in county revenue, and \$600,000 increased revenues are expected in 2021. The farm is located on Byron Rd. It's said to be the largest solar farm west of the Mississippi. MERS topic is still under discussion. There has been no commissioner vote held yet..

LSW and Emergency Services Report: None

Board reports: Matthews shared the Drain Commission will be having a holiday party. It's reported that a flag light is necessary—must always be on the flag (follow-up from November 2019 meeting). **Clerk Parker-Wing** shared AV voting via absentee ballots are currently being accepted for upcoming primary election in March 2020. The electricity bill included a \$20 fee after electrical updates were made on light fixtures at the hall last month—Clerk will check on fee. Clerk's laptop computer has been getting extremely hot and acting up. An election commission meeting needs to be held prior to the January 2020 meeting. It's set for January 13, beginning 6:50 p.m. **Treasurer Doyle** says she has received no enquiries from taxpayers concerning the LSW Ambulance service assessment, **Trustees Vondrasek and Reed** had no new updates.

Old business: None

New Business:

Parcel adjustment was necessary regarding a double-charge on roads and ambulance assessment for Karen Schleicher, Parcel 009-17-100-003-02. Doyle made a motion to refund the overpayment, Matthews second. A roll call vote was taken and concluded five approvals from Matthews, Parker-Wing, Doyle, Reed and Vondrasek—motion passed. **Re-issuance of a check** was requested by VMD & Associates—their check was not received. Board discussion ensued regarding the necessity of bank stop payment check (w/fee) or wait additional month (90-days uncashed) on the lost check prior to reissuance of a new check. It was concluded the board would wait one additional month (until January 2020) before releasing the new check. A roll call vote was taken with five approvals on a motion by Vondrasek, Reed, Doyle, Parker-Wing, Matthews—all yes, motion passed. **Budget approval to appropriate funds and approve office equipment purchase.** Move funds from "Roads and Drains" to Board of Review training to cover training needs -- \$500. Need approval and funding for the clerk's new

laptop computer, necessity due to unreliability – authorized up to \$1,500; A new printer for the treasurer’s office due to fuzzy copies and unreliability – authorized up to \$150. A roll call vote was taken to approve equipment purchases and appropriate funds to budgeted areas on a motion by Reed, Vondrasek, Doyle, Parker-Wing and Matthews—all yes, motion passed.

There were no public comments.

Vondrasek moved to pay bills and Reed seconded the motion-- it passed.

Transaction Report 11/11/2019 through 12/31/2019

| Check | Payee | Amount |
|--------------|----------------------|-------------------|
| 10097 | Diane Dowler | \$813.76 |
| 10098 | (issued in November) | |
| 10099 | Lisa Doyle | 1,033.44 |
| 10100 | Phillip Matthews | \$736 00 |
| 10101 | Lucille Matthews | \$136.57 |
| 10102 | Jamie Parker-Wing | 834.36 |
| 10103 | VOID | 0.00 |
| 10104 | Nancy Koerner | \$136.57 |
| 10105 | Vaughn Vondrasek | \$136.57 |
| 10106 | Mike Reed | \$145.57 |
| 10107 | Rashawn Schleicher | \$136.57 |
| 10108 | VMD & Associates | 3,750.00 |
| 10109 | John Hancock | \$608.02 |
| 10110 | Consumer's Energy | \$38.99 |
| 10111 | Twin Oaks Mowing | \$55 00 |
| 10112 | MTA | \$376 00 |
| | | <u>\$8,937.42</u> |

Doyle moved to adjourn the meeting. Vondrasek seconded the motion. The meeting was adjourned at 8:16 pm.

Submitted by; Jamie Parker-Wing, clerk