

## **Sciota Township Board Meeting – January 8, 2018**

(draft minutes)

The January 8, 2018 meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:00 pm. The Pledge of Allegiance was given by all. Members present were Supervisor Matthews, Clerk Koerner, Treasurer Doyle and Trustee Reed. Absent was Trustee Vondrasek. Guests present were David White, Floyd Koerner, Jr. and Mike and Diane Dowler.

The minutes of the December meeting were approved on a motion by Doyle, seconded by Matthews and approved. Koerner moved to accept the treasurer's report and place it on file. Reed seconded the motion and it passed.

Commissioner report: None

Public Comment: None

Board reports: Matthews passed out the Road Commission report. They will be attending our February meeting. Koerner shared correspondence. Doyle explained that there will be no fees on our accounts from now on.

Planning Commission: Floyd Koerner told of the election of officers and the meeting dates for next year.

Emergency Services: None

Old business: Koerner moved to send a notice to those we can locate with uncashed checks. A new check will be issued if we hear from them. If we do not hear from them the money will be turned over to the state as required by law. Reed seconded the motion and it passed.

Matthews moved to have Doyle apply for a credit card for the township. Reed seconded the motion and it passed. Koerner will retype the credit card policy and bring it to be approved at our next meeting.

New business: Matthews moved to make the following budget adjustments:

Clerk office- \$60 from postage to supplies

Supervisor – \$180 from mileage to supplies

Reed seconded the motion and it passed.

Matthews announced that the training for the Board of Review will be at Lansing on February 26<sup>th</sup>. Doyle moved to send 4 to the training and send the check to get the early discount. Koerner seconded the motion and there was an all yes roll call vote.

Matthews appointed David White, Carla Dilday and Clyde Casler to the Board of Review for a 2 year term. Koerner moved to approve the appointment. Doyle seconded the motion and it passed.

Assessor Dowler reported that she had mailed out the disabled veteran notices and some had already been returned. The Board of Review organizational meeting will be March 6 and 8:00 am. The regular meetings will be March 12<sup>th</sup> from 9:00 am to 3:00 pm and March 13<sup>th</sup> from 3:00 pm to 9:00 pm.

Koerner moved to pay bills. Doyle seconded the motion and it passed.

9652	Phillip Matthews	\$736.00
9653	Nancy Koerner	876.48
9654	Floyd Koerner, Jr.	190.30
9655	Lisa Doyle	1,185.82
9656	Rashawn Schleicher	136.57
9657	Mike Reed	136.57
9658	Diane Dowler	813.76
9659	Kimberly Palmer	54.23
9660	David White	54.23
9661	Consumers Energy	74.70
9662	Bob Hammond	225.00
9663	John Hancock Life Ins. Co.	593.10
9664	United States Treasury	376.43

Reed moved to adjourn and Matthews seconded the motion. The meeting was adjourned at 7:55 pm.

Nancy Koerner, clerk