

## Sciota Township Board Meeting – June 13, 2022

The June 13, 2022, meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:00 p.m. at the Sciota Township Hall. The Pledge of Allegiance was given by all. Members present were Supervisor Matthews, Treasurer Palmer, Clerk Parker-Wing, Trustee Reed. Absent: Trustee Vondrasek. Guests present were Jennings West, Dena Judd, John McDougall, Floyd Koerner Jr., Nancy Koerner, Dan Hill, Diane Baclawski, Ken Wing, Lisa Harmon

**Minutes:** On a motion by Palmer and seconded by Reed—Motion approved by all. It was moved to approve the May minutes with inclusion of “Deputy Clerk Wing” as a member representing Clerk Parker-Wing.

**TREASURER REPORT:** Matthews moved to place treasurer’s report on file, seconded by Clerk Parker-Wing—Motion approved by all. General Fund \$191,690.27; Tax Fund \$9,102.55; Money Market \$33,953.34; Covid Relief \$82,587.48.

**1<sup>st</sup> PUBLIC COMMENT.** None

**COUNTY OFFICIALS:** None

**LSW FIRE/EMERGENCY SERVICES:** Dennis Hill gave a report on fire/ambulance services for May 2022. John McDougall spoke about the need for increase in funding to support the LSW ambulance service. They can’t afford to pay their paramedics current hourly rates and therefore can’t keep employees. The service has upkeep on vehicles, insurance and miscellaneous expenses that can’t keep up with rising costs.

**ASSESSOR:** None

**BOARD REPORTS:** Supervisor Matthews said new drains have been installed on Leland road and we are waiting on a COVID Relief check to finish the second half of Leland rd. Discussion ensued regarding pavement of Leland road, from Garrison to Bennington. Clerk Parker-Wing introduced the new deputy clerk, Lisa Harmon. The clerk said it could benefit her office to outsource voter cards due to the time-consuming, tedious nature of producing the cards. She discovered errors within record-keeping of the cemetery plots and is working to correct them. Treasurer Palmer spoke of some banking difficulties she had to straighten out with the bank. The credit card process is moving forward, and we should have them soon. She has been working with BS&A on the transfer of data from Quicken to BS&A’s software. Trustee Reed had no updates

### OLD BUSINESS:

Laingsburg Boat Launch project  
MAGNET (attending July 2022)  
Greater Laingsburg Recyclers (invite sent)

### NEW BUSINESS:

- Dena Judd discussed the City of Laingsburg’s boat launch project. The area is approximately 2.5 acres in total. Supervisor Matthews asked questions pertaining to how much of the land belongs to Sciota Township and the legal ramifications for public access on the land. She did not know the answers but would relay this information to the City Clerk’s office.
- On a motion by Reed, seconded by Parker-Wing—Motion approved by all. It was approved to pay the Michigan Townships Association (MTA) yearly association fee for dates July 1 – June 30, 2023. A roll call vote was taken. **YES vote:** Palmer, Reed, Parker-Wing, Matthews. **NO vote:** None. Absent: Vaughn Vondrasek.
- On a motion by Matthews, seconded by Reed—Motion approved by all. It was approved to pay the Deputy Clerk (Lisa Harmon) project pay to assist the Clerk in processing AV ballots and applications during the 6 weeks prior to the August 2, 2022, election. The board approved payment for services of up to \$300, which consists of maximum 30 hrs. @ \$10.00/hr. The project will be revisited in September. A roll call vote was taken. **YES vote:** Reed, Palmer, Parker-Wing, Matthews. **NO vote:** None. Absent: Vaughn Vondrasek.
- On a motion by Reed, seconded by Palmer—Motion approved by all. It was approved to set payment maximums for reimbursable election items which would be covered by the state election grant. The board authorized the clerk to purchase a computer up to \$600, a ballot box up to \$200, and a surveillance system up to \$300. A roll call vote was taken. **YES:** Parker-Wing, Reed, Palmer and Matthews. **NO:** None. Absent: Vaughn Vondrasek,
- It was decided that an election commission meeting will be held on July 11, 2022, at 6:45 p.m. for the August Primary election. The public accuracy test of our AutoMARK elections tabulator will be held on July 11, 2022, after the regular 7:00 p.m. meeting (approximately 7:45 pm)

**2<sup>nd</sup> PUBLIC COMMENT.** Diane Baclawski says the planning commission has been working on the 5-year master plan and will be conducting another a commission meeting for July.

Trustee Reed moved to pay bills, seconded by Trustee Palmer.

<b>Bill Payments</b>		
<b>5/9/2022 through 6/12/2022</b>		
<b>Num</b>	<b>Description</b>	<b>Amount</b>
10698	Diane Baclawski	\$79.20
10699	Traci White	\$55.58
10700	David White	\$60.09
10701	Lisa Doyle	\$150.23
10702	Kimberly Palmer	\$873.11
10703	Phillip Matthews	\$811.89
10704	Lucille Matthews	\$150.23
10705	Jamie Parker-Wing	\$1,585.27
10706	Kenneth Wing	\$150.23
10707	Vaughn Vondrasek	\$210.32
10708	Mike Reed	\$150.23
10709	T-Mobile	\$31.15
10710	Consumers Energy	\$40.65
10711	Twin Oaks Mowing & Snowplowing	\$517.00
10712	Shiawassee County Road Commission	\$7,726.32
10713	John Hancock Financial Services	\$828.33
10714	**VOID**	\$0.00
10715	Accident Fund Insurance Company Of America	\$755.00
10716	Burnham And Flower Agency, Ins.	\$4,270.00
10717	Diane Dowler	\$849.80
		\$19,294.63

ADJOURNMENT: Reed moved to adjourn the meeting, Palmer seconded the motion. The meeting was adjourned at 8:40 p.m.

Submitted by; Jamie Parker-Wing, clerk